

NETHER WYRESDALE PARISH COUNCIL

Agenda for the PC meeting of 29th June 2023, 7.30PM @ Scorton Chapel

Members of the public are to refer to the clerk for items received since the publication of this agenda that require a decision from the parish council at the meeting, e.g. planning matters, finance etc.

Clerk: Melanie Harben (01253) 790156

1. Apologies:
2. Declarations of Interest:
3. Minutes from last meeting:

To be signed as a correct record.

4. Police report:
5. Matters arising (from previous meeting/s):

PC vacancy

The PC to discuss the appointment of any suitable candidate.

Parish council paperwork

Cllrs to provide the clerk with completed paperwork.

Bank forms

Clerk to provide forms to cllr Steven.

Changes to signatories on bank account

Update to be provided by cllrs on bank forms already provided.

Village lighting scheme

Updates to be provided by Lancashire County Cllr Shaun Turner regarding response from LCC and Cllr Collinson to report any response regarding the second Freedom of Information request she submitted. PC to discuss and agree further action. Also refer finance item 15 for LCC invoice.

Tree planting (Church field)

PC to discuss following an email suggestion from Cllr Atkinson the response from Alison Boden and any other update from Wyre Cllr Charlotte Walker.

Tithebarn Lane road surface

The clerk to report the further response from Highways as to intended action.

Plan 20/00182/FUL

The clerk to report the further response from the planning department (Wyre Council) regarding monitoring any progress regarding the proposed footpath (up to Higher Lane) and restricted parking on the roadside.

Market Garden business (Tithebarn Lane)

The clerk to report the response from planning enforcement.

The Barn Entrance

Update to be provided.

LALC Wyre Area representative

The PC to agree who will attend meetings.

6. Open forum:

7. Playing field:

Commemorative benches

Cllr Collinson to confirm if these have been received.

Broken dog sign

Refer finance item 15.

8. Bikes & Barrows:

9. Correspondence/circulated items:

Refer appendix 1.

Best Kept Village information**WC – Public Open Spaces Survey**

10. Borough Council & Lancashire County Council matters:

10. Planning:

Application number	Description	Resolved PC comments
23/00455/FUL	Change of use of agricultural access point to allow entry and exit from Wyresdale Park and improvement works to access point including widening and resurfacing @ Wyresdale Park Snowhill Lane Nether Wyresdale	

23/00363/FUL	Erection of an agricultural building, 2 x polytunnels, 2 x seed storage containers 1 x welfare unit, creation of hardstanding, and creation of new vehicular access off Tithe Barn Lane. @ Greenark Woodland Nursery, Tithebarn Lane, Scorton	

11. Decision notices(status):

Application number	Description	Decision
23/00190/FUL	Replace existing UPVC, polycarbonate roofed conservatory with new larger brick built, flat roofed with lantern roof conservatory. @ Sunnydale Station Lane Scorton	Permitted

12. Highways:

13. Lengthsman:

Jobs undertaken

The clerk circulated the latest time sheet via email.

Jobs to be done

PC to agree jobs to be done.

Lengthsman contract (revised) 2023/24

To be signed.

Lengthsman hours 2024/25

PC to discuss any changes to hours or hourly rate.

14. Village Hall:

Update

15. Finance:

account update

The clerk to provide latest balance.

Items for payment

P/F dog signs x 2 (payable to clerk) - £46.77

Gift for accountant payable to clerk (per parish) - £5.60

Gift for James Cottle (payable to Cllr Collinson) - £50.00

Lengthsman invoice May - £795.00

Lengthsman grass cutting x 3 P/F May - £240.00

Lancashire County Council village lighting scheme - £15,009.60 (incl VAT)

Items paid:

Reformation LTD (Sloane and Son's) 2 Benches and teak oil – £1423.00 paid 01/06/23

16. Health & Safety:

The PC to raise any health and safety concerns.

17. Points of interest:

PC meeting dates 2024

PC to discuss and approve.

Clerk's salary review

PC to discuss increasing clerk hourly rate from £11 to £12 per hour.

Flower beds

PC to discuss making these low maintenance.

18. Date of next meeting: **7th September 2023**

APPENDIX 1 – CORRESPONDENCE (EMAILED)

NALC – Newsletter 10/5, 17/5, 24/5, 31/5, 7/6, 14/6

Rural Services Network (RSN) – Rural bulletin 10/5, 16/5, 23/5, 31/5, 13/6

LCC – Trading Standards Safe Trader Scheme

WC – Licensing minutes 25/4 link

WC – Council agenda & supplement 18/5 link

WC – Press release: Dementia Action Week

NALC – Chief executive’s bulletin 12/5, 18/5, 25/5, 1/6, 8/6, 15/6

WC – Council agenda supplement x 2 & minutes 18/5 link

WC – LALC Wyre Area Committee model Standing Orders (16/5)

Member of the public – Generic email re access to cash in rural communities (to all parish & town councils)

WC – Planning Policy newsletter (children’s homes)

WC – Press release: Wyre’s mayor appointed

WC – Licensing agenda & minutes 30/5 link

WC – Portfolio holder decisions agenda 26/5 link

LCC – Rd closure Long Lane, Scorton 13/7/23

WC – Unauthorized campsites

LCC – King’s award for voluntary service 2024

WC – Flood Forum details

WC – Portfolio holder decisions x 2 26/5 link

LCC – Trading Standards consumer alerts June

WC – Item published 30/5 link

WC – Cabinet agenda & minutes 7/6 links

WC – Planning agenda & supplement 7/6 links

WC – Items published 1/6 links

WC – Schedule to executive decisions 1/6

WC – Portfolio holder decisions agenda 8/6 link

WC – Regenda Homes Newsletter May

WC – Flood Forum documents for 8th June meeting

WC – Overview & Scrutiny agenda 12/6 link

LCC – Rd closure Long Lane, Scorton 13/7

RSN – Rural Funding Digest June

LALC – D Day 6th June

WC – Planning Policy parish & town councils public open spaces survey (9/6)

WC – Portfolio holder decisions x 2 8/8 links

WC – Press release: Win a green waste collection subscription for free

LCC – Closure of footpath 0219017

WC – Press release: Schools tackling antisocial behaviour

LCC – Bus services changes July

LCC – Cosy homes in Lancashire